



675 Auahi Street, Suite E3-205 Honolulu, HI 96813 | YourHappinessU.com | Smile@YourHappinessU.com

Teaching Opportunities at Happiness U

For those interested in offering a class or workshop at Happiness U, send a request along with all materials to Erin Ushijima at erin@yourhappinssu.com.

Submit this info to apply at Happiness U

We require that educators have a minimum of 3 to 5 years of experience in their workshop/class topic area in order to be considered, with previous teaching experience.

- Documentation of your credentials in your field or area of expertise
- Any fliers or publicity materials that promote similar teaching topics of past workshops/classes you've held
- Website address
- Social media outlets such as Facebook, Instagram, and LinkedIn, and audience numbers (if applicable)
- Any efforts you will make to promote the class
- Explanation of how the topic is in line with Happiness U's vision, mission, and core values

What to expect if accepted

After review, if you are accepted, you will receive a contract, and we will determine together the best class time for you. We would appreciate your consideration of providing a one-hour talk, at no fee, prior to your class, for promotional purposes.

- A contract that confirms the arrangements and agreements
- You must provide a bio and class description of about 200 words
- Any other details that would support promotion

*All guest teachers are paid a stipend for each class taught.

Happiness U supports its teachers

We will promote the class to the members through newsletters and online media outlets such as the website and social media.

- Set up the room according to your needs (PowerPoint, tables, and chairs)
- Provide a Happiness U representative to greet attendees, register walk-ins, and make sure you have everything you need
Doors will open 15 minutes prior to class and all must depart within 30 minutes of the class conclusion
- Provide tea and water for attendees

For More Information
erin@yourhappinssu.com